

# Asset Management - Access Audit Pallister Park Primary School

## Action Plan May 2016

### v. Executive Summary

Pallister Park Primary School is located within the Pallister Park area of Middlesbrough.

Many aspects of the existing facility meet the design recommendations within Part M of the Building Regulations, British Standard BS8300: 2009 which clearly outline access for disabled users.

In general the site has a good level of accessibility; this report has been conducted as a review access audit to determine the accessibility of the school. Recommendations have been made throughout the report to ensure the school is fully accessible and that managed procedures accommodate any areas/issues that are not accessible.

The **urgent** recommendations have been summarised below please note that further recommendations have been made relating to **short term, medium term and long term**. For full details please refer to main report.

### **Urgent Short term Medium term Long term**

1 week 6 months 1 year 1 year plus

#### **Approach to Building**

- No urgent action required – see main report

#### **Entrance, Lobby & Reception**

- No urgent action required – see main report

#### **Horizontal Circulation**

- No urgent action required – see main report

#### **Vertical Circulation**

- No urgent action required – see main report

#### **Sanitary Facilities**

- DAA09618 Block 01A Room 025- KS2 disabled toilet

Pull cord tied up out of reach – Untie cord and allow to hang freely

[Cord released by M Hutt Caretaker 19.5.16.](#)

- DAA07788 Block 03 Room 003- Nursery 2 disabled toilet

Obstructed access to facility – Relocate play equipment away from facility to allow clear unobstructed access

[Equipment moved 19.5.16.](#)

- DAA07785 Block 03 Room 003 – Nursery 2 disabled toilet

Signage provided but is not clearly distinguishable – relocate children's artwork

[Art work relocated away from sign 19.5.16.](#)

- DAA07786 Block 03 room 003 – Nursery 2 disabled toilet

Facility is being used for storage – Clear facility of storage

[Equipment relocated to nursery outside store 25.5.16.](#)

- DAA07794 Block 08 Room 006 – Nursery 1 disabled toilet

Other items affixed to door stop the signage from standing out – Remove items so only signage is affixed to door

[Art work relocated away from sign 19.5.16.](#)

- DAA07796 Block 08 Room 006 – Nursery 1 disabled toilet

Transfer space is obstructed by a baby change unit and a bin bag – Remove items from facility and ensure transfer space is kept clear

[Baby change facility relocated 19.5.16.](#)

- DAA07772 Block 09 Room 109 – Rec T

Access to toilets was obstructed by play equipment – Move equipment to allow adequate access to toilet facilities

[Play equipment re located 19.5.16.](#)

- DAA07774 Block 09 Room 115 – Reception disabled toilet

Cleaning equipment stored in facility – Ensure facility is kept clear of any storage at all times

[Mop and bucket re located to KS1 cleaning cupboard](#)

### **School Facilities**

- DAA07810 Block 01A Room 036 – Y6N

Poor circulation space the classroom – Adjust the layout of desks to improve circulation space.

[Tables were arranged for SAT's revision – now reverted back to usual layout](#)

### **Staff Facilities**

- No urgent action required – see main report

### **Means of Escape**

- DAA 07833 Block 01A Room 055 – Y1L

At the time of the audit, storage items were obstructing the escape route -

Ensure fire escape routes are kept clear at all times

[Checked 17.5.16. - resources have already been moved](#)

- DAA07775 Block 09 Room 109 – Rec T

Play equipment obstructed the fire escape doors – Ensure a clear unobstructed escape route from all classrooms

[Equipment moved to allow unobstructed escape route](#)

- DAA07776 Block 09 Room 112 – Rec C

Mat has curling edges which is a potential trip hazard – Remove or re-secure mat

[Re secured by M Hutt Caretaker 25.5.16.](#)