

Middlesbrough Council
Admission Appeals Timetable 2025/2026

In accordance with the School Admission Appeals Code, all Admissions Authorities must set a timetable for organising and hearing education appeals and display this information on their school website by **28 February**. The following timetable will apply to appeals lodged within the 2025/26 academic year, this includes:

- Appeals for entry into Reception Class – September 2026 Intake
- Appeals for entry into Year 7 – September 2026 Intake
- In-Year appeals received during 2025/26 academic year

The Council as the admission authority for community primary schools will schedule appeals as shown in the table below (highlighted yellow). Other schools and academies (both primary and secondary) within the area may also follow the dates below.

	Primary Schools	Secondary Schools
Offer Day – the day offers are sent out informing parent/carer of which school has been offered	16 April 2026	2 March 2026
Deadline for the receipt of appeals	18 May 2026	30 March 2026
Deadline for appeals to be heard	20 July 2026	17 June 2026
Appeals will be heard between	15 June 2026 and 20 July 2026	6 May 2026 and 17 June 2026

Appeals in respect of late applications will generally be heard within 40 school days from the deadline for lodging appeals where possible, or within 30 school days of the appeal being lodged. Appeals in respect of in-year applications will be heard within 30 school days of the appeal being lodged.

Appellants (the person(s) lodging an appeal) will receive a letter notifying them of the date, time and venue of the appeals panel appointed to hear their appeal at least 10 school days before the hearing.

Appellants and the admission authority must provide the clerk to the appeals panel with any documents they wish to submit to the panel no later than 5 working days before the appeals hearing.

The clerk to the panel will send to the panel, the appellants and the admission authority all the documentary evidence to be considered at the hearing at least 5 working days before the hearing.

The clerk to the panel will send a letter to the appellants and the admission authority notifying them of the Panel’s decision and the reasons for the decision within 5 working days of the hearing wherever possible.

For further information in relation to appeals for **community primary schools** please contact:

Legal and Democratic Services

Middlesbrough Council, PO Box 503, Town Hall, Middlesbrough, TS1 9FX

Email: michelle_jackland@middlesbrough.gov.uk Tel: 01642 729659

For further information in relation to appeals for **foundation schools and academies** please contact the relevant school/academy direct.